

Obion County Board of Education
Regular Board Meeting
June 24, 2013

The Obion County Board of Education met in regular session on June 24, 2013, at the Board office. Board Chairman Brian Rainey called the meeting to order at 7:11 a.m. and led everyone in prayer. Mr. Huss called the roll. Mr. Brian Rainey, Mr. Willis Easley, Mr. Fritz Fussell, Mr. David Lamb, Mr. Scott Northam, Mr. Tim Partin, and Ms. Diane Sanderson were present. Seven members were present. There was a quorum.

APPROVAL OF AGENDA

Upon the recommendation of Chairman Rainey, the Board unanimously approved the agenda.

APPROVAL OF MINUTES FROM PRIOR MEETING

Upon the recommendation of Chairman Rainey, the Board unanimously approved minutes from the Board meeting of June 3, 2013.

CONSENT AGENDA

The consent agenda consists of the monthly personnel report, monthly financial reports/business activity, and technology report of equipment declared surplus and disposed via the most economical method. Upon the recommendation of Chairman Rainey, the Board unanimously approved the consent agenda.

NEW BUSINESS

Consider/Approve Paper Bid for the 2013 – 2014 School Year – The following paper bids were received for the 2013 – 2014 school year:

- Contract Paper Group \$23,952.00
- Howard D. Happy \$26,160.00
- JD Distributors \$23,232.00
- Lanzer's \$25,440.00
- Liberty Paper \$22,220.00 (Did not meet specs)
- Sam's Club \$21,840.00 (Did not meet specs)
- Staples \$24,624.00

Upon the recommendation of Mr. Huss, a motion was made by Mr. Lamb to approve the low paper bid (meeting all specifications) from JD Distributors in the amount of \$23,232 (twenty-three thousand, two hundred thirty-two dollars). With this

approval, it is the intent of the Board and management that no liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2013.

Mr. Easley seconded the motion. **MOTION CARRIED.**

Consider/Approve Janitorial Supplies Bid for the 2013 – 2014 School Year –

Upon the recommendation of Mr. Huss and Mr. Phil Graham, a motion was made by Mr. Partin to approve bids for janitorial supplies as presented for the 2013 – 2014 school year. With this approval, it is the intent of the Board and management that no liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2013. Mr. Fussell seconded the motion. **MOTION CARRIED.**

Consider/Approve Central Cafeteria Convection Steamer Bid – The following

bids were received for a convection steamer at Ridgemont Elementary School:

- Hotel and Restaurant Supply, Memphis \$14,305.00
- Federal Equipment Dealers, Memphis \$14,892.00

Upon Mr. Huss' recommendation, a motion was made by Mr. Lamb to approve the low bid from Hotel and Restaurant Supply, Memphis in the amount of \$14,305 (fourteen thousand, three hundred five dollars) for the above noted item. With this approval, it is the intent of the Board and management that no liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2013. Mr. Easley seconded the motion. **MOTION CARRIED.**

Consider/Approve Central Cafeteria Bread Bid for the 2013 – 2014 School

Year – Upon the recommendation of Mr. Huss and the Reelfoot Area Consortium, Ms. Sanderson made a motion to approve the low bread bid of \$70,720 (seventy thousand, seven hundred twenty dollars) from Flowers Baking Company for the 2013 – 2014 school year. With this approval, it is the intent of the Board and management that no liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2013. Mr. Partin seconded the motion. **MOTION CARRIED.**

Consider/Approve Request from Black Oak Elementary to Carry-Over

Outstanding Purchase Orders/Accounts Payable as of June 30, 2013 – Upon Mr. Huss' recommendation, a motion was made by Mr. Fussell to approve a request from Black Oak Elementary School to carry over purchase orders that will not be

liquidated prior to June 30, 2013 in the amount of \$10,469.75 (ten thousand, four hundred sixty-nine dollars and seventy-five cents). Ms. Sanderson seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment to Handbook for Interscholastic Sports – According to Mr. Huss, the Athletic Advisory Committee has recommended the following amendment to the Handbook for Interscholastic Sports:

- On page 32, under minimum qualifications, remove the second requirement “21 years of age.”
- Additionally, remove the last two minimum qualifications, “certifications by the American Sports Education Program (Coaching Principles and Sport First Aid) and successful completion of TSSAA online tests” and “CPR/First Aid certifications” and replace with “Completion of the NFHS Online Coaches Education Course.”

Upon Mr. Huss’ recommendation, a motion was made by Mr. Easley to approve the amendment to the Handbook for Interscholastic Sports as noted above, on the first and final reading. Mr. Partin seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment to Board Policy #1.802 – Section 504 and ADA Grievance Procedures – According to Mr. Huss, the United States Department of Education Office for Civil Rights (OCR) has requested that Board Policy #1.802 – Section 504 and ADA Grievance Procedures, be amended to enable oral complaints and oral requests for hearings. Upon his recommendation, a motion was made by Mr. Lamb to approve this amendment on the first and final reading. Ms. Sanderson seconded the motion. **MOTION CARRIED.**

Continued Discussion of General Purpose School Fund Budget – Mr. Huss discussed further potential cuts with the Board in regard to the General Purpose School Fund Budget. No action was taken as this discussion was for the Board’s information only. Points of interest included:

- Reductions in recurring expenditures to be in alignment with recurring revenues
- Significant reduction in BEP funds
- Possible salary increase of 3% - 4% for support staff as proposed by County Commission
- Teacher salary component within the BEP was increased 1.5%, which is being budgeted as a bonus for teachers

- Reimbursements from the State for contracts with private agencies should offset in the 2014 – 2015 fiscal year budget, but we will have to bear the cost during the 2013 – 2014 fiscal year
- Areas of proposed cutbacks include: teaching positions; a bus route; one bus; supplies and materials; athletic allocations; band allocations, principal performance incentives; technology assistant; I-pads for teachers (may purchase later if funds become available); fees to schools cut from \$25.00 to \$12.50 per student; Career Technology Education; Academic Decathlon; Special Education assistant; and bookkeeping position at Ridgemont Elementary.
- Limited PPO insurance may be offered to support staff next year

DIRECTOR'S UPDATE

Mr. Huss discussed the following points of interest with the Board:

- Mr. Huss and the Board briefly discussed school support organizations. A standardized bookkeeping procedure was suggested by Mr. Partin. Mr. Huss stated that any changes in procedure would need to be approved by the Board.
- Tentatively, the Board will meet in a special called July session in regard to the budget.
- The Tennessee School Boards Association (TSBA) annual convention will be held in November.

With no further business, the meeting adjourned at 8:00 a.m.

Janitorial bids are hereby incorporated as an addendum to the minutes.

The entire meeting was recorded and stored as an electronic copy.

The minutes were taken and typed by Diane Terry.

Brian Rainey, Chairman

David W. Huss, Director of Schools